

Application Guidance

Filing Instructions

- The **filing deadline** for ARRA projects is April 3 for Category 1 (see [ARRA Integrated Rating System](#)) projects and Category 2 projects that require a Finding of No Significant Impact (FONSI). The filing deadline for other Category 2 projects is June 3. Applications will only be accepted via mail, parcel delivery, or courier and must be received in the CG&L office by close of business on the filing deadline. Faxes and electronic delivery will not be accepted.
- For applications submitted for Category 1 projects, a complete application including Parts A ó E must be submitted. For Category 2 projects that require a FONSI, Parts A ó E must still be submitted at time of application. Permitting will be reviewed at the same time as the Engineering Report including the Environmental Information Document. For Category 2 projects that do **not** need a FONSI, submit Parts A ó E once permitting is complete (within the deadlines for Category 2).
- Submit three (3) copies of a complete application by the application deadline, consisting of the following application parts:
 - Part A:** Funding Application (LGC forms, proof of committed funding etc.)
 - Part B:** Streamlined Engineering Report for Wastewater Projects (see specific instructions for this Part)
OR
Streamlined Engineering Report for Nonpoint Discharge/Stormwater Projects (see specific instructions for this Part)
OR
Streamlined Engineering Report for Energy Efficiency Projects (see specific instructions for this Part)
 - Part C:** Minor Construction Activities (see specific instructions for this Part)
 - Part D:** Environmental Assessment/Finding of No Significant Impact (see specific instructions for this Part)
 - Part E:** Plans and Specifications Submittal Checklist (see specific instructions for this Part)

Note: Please list or summarize all of your attachments for the Engineering Report, Priority Points and Category status in detail.

Submit By Mail:

Construction Grants & Loans Section
Application for ARRA Funding
1633 Mail Service Center
Raleigh NC 27699-1633

Submit by Direct Delivery

Construction Grants & Loans Section
Application for ARRA Funding
2728 Capital Boulevard
Raleigh NC 27604

General Provisions

- An applicant must have a project on the final NC ARRA Project List in order for the funding application for that project to be accepted.
- Projects that have an existing SRF Award Offer are not normally eligible to apply for additional ARRA money.
- Each Application shall be for a single project. A project is generally considered to be a single contract or set of multi-prime contracts that is able to proceed simultaneously.
- Awards will be limited to a maximum of \$3,000,000. Awards will not be increased for high bids.
- For the first round of funding, awards will be made in priority order starting with Category 1 projects. Approximately 65% of funds available (i.e., after the Green Project Reserve (GPR)) will be awarded in this first round. The remaining Category 1 projects and Category 2 projects will then be ranked and awarded funding in priority order for the second round of funding (i.e., approximately 35% of the available funds after GPR).
- Award Notifications for first round of funding will be mailed April 17th 2009. Awards will also be posted on our website at <http://www.nccgl.net/Stimulus>
- A unit of government shall not receive more than one award unless there are insufficient applications to award all funds available. For a given community, the highest ranking project will be considered first. In the event of a tie within a community, the highest cost project will be considered up to \$3,000,000.
- If a unit of local government receives an award as part of the "green" set-aside, it will still be eligible to receive an additional award if it has an application that rates high enough.
- For project awards that proceed to construction, 50% of the awarded principle amount will be forgiven. This will be reflected on final amortization schedules.
- Projects may advertise for bids when Award Notifications are received. **PLEASE NOTE: SRF Special Conditions, Buy American Steel and Davis-Bacon** must be included in the Specifications either as advertised or by addendum ó See Part E.

Summary of Process Timeline

Receipt of Applications for Category 1 and Category 2 Projects that require an Environmental Assessment	April 3 rd 2009
Award Notifications Letters for first round of funding	April 17 th 2009
Successful Applicants Approved by LGC	May 5 th 2009
Receipt of Applications for other Category 2 Projects	June 3, 2009
Category 1 applicants under contract	June 17 th 2009
Award Notifications Letters for second round of funding (Category 2 and remaining Category 1 projects)	July 1 st 2009